

LOWER MILFORD TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA
BOARD OF SUPERVISORS - WORKSHOP MEETING
THURSDAY, FEBRUARY 4, 2010

MINUTES

PRESENT: Richard Harris, Chairman; Donna Wright, Vice-Chair; William Roy, Supervisor; Ellen Koplín, Township Manager; Richard Kinsey, Public Works Director; John Dondero, Police Chief and approximately 5 members of the audience.

- Chairman Harris called the meeting to order at approximately 7:31 pm.
- Harris announced Executive Sessions held this evening before the meeting and on January 21, 2010, both to discuss litigation.

OLD BUSINESS:

- Southern Lehigh Tax Appeals Process
Kantra explained that the County will appoint a Hearing Officer to replace the Tax Appeals Board in 2012. The concern of the Board of Supervisors was that the Township be informed of any appeals in which it would have an interest. Kantra learned, in his correspondence with Attorney Bartholomew, each municipality affected by the appeal would be notified.
MOTION was made by Roy to authorize the drafting of a resolution to adopt the new tax appeals procedure. Wright seconded the motion. **Unanimous**
- Lower Macungie Draft Zoning Ordinance Amendment
A Thank You letter will be sent saying that there were no comments.

NEW BUSINESS:

- Quick Response Service (QRS)
Harris asked how the vehicle will be marked. Dondero responded it will be marked as both police and emergency services. Dondero also explained how the QRS works. He reviewed his memo outlining the vehicle options. Dondero said there is strong support from the hospital network for start up of the QRS.
MOTION was made by Wright to obtain a leased vehicle for QRS purposes. Roy seconded the motion. **Unanimous**
- Public Works Multi-Function Vehicle
Kinsey reviewed the many possible uses of the vehicle which contains a hydraulic lift, a 100 gal. diesel tank, plow, salt spreader and portable generator.
MOTION was made by Wright to purchase the truck for \$9,990. Roy seconded the motion. **Unanimous**
- Draft Sewer Connection Ordinance and Resolution
MOTION was made by Roy to authorization to advertise the draft Sewer Connection Ordinance and Resolution. Wright seconded the motion. **Unanimous**
- Draft Resolution to Establish Historical Commission
Koplín drafted a resolution to create a Historical Commission for action by the Board. The draft fee schedule for 2010 and other changes needed in keeping with the new zoning ordinance will be addressed at the regular meeting.

- Emergency Generator Maintenance
A \$1,564.24 proposal was received for doing necessary maintenance on the generator. A better price or the possibility of doing the work ourselves will be researched.
- Renewal of COSTARS Sodium Chloride Contract
Koplin made the Supervisors aware that the time has come to renew the contract for salt.
- Wright gave an update of the Perk Up Plan which had received \$22,000 from business donations in 2009 to continue with this endeavor. Their initiatives are Economic Development, Education and Outdoor Recreation and Major Tourism.
- Correspondence
Lehigh County Humane Society has submitted a fully executed 2010 contract in the amount of \$500, as opposed to the initial request for over \$4,000.
- Kinsey stated he has submitted Phase II of the School House Lane North project to the Lehigh County Dirt and Gravel Road Program. It is not known as yet if there will be funds to complete the project at this time.
- Dondero asked if the Board had a preference of a lease term of 3 or 4 years. He was directed to work that out with the Township Bookkeeper/Treasurer Maureen Kinney.
- Harris adjourned the meeting at 8:35 pm.

Respectfully submitted,

Ellen L. Koplin
Township Secretary