

LOWER MILFORD TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA
BOARD OF SUPERVISORS - WORKSHOP MEETING
THURSDAY, DECEMBER 3, 2009

MINUTES

PRESENT: Richard Harris, Chairman; Donna Wright, Vice-Chair; Arland Schantz, Supervisor; Ellen Koplín, Township Manager; Richard Kinsey, Public Works Director and approximately 15 members of the audience.

- Chairman Harris called the meeting to order at approximately 7:30 pm. He gave an overview of how the workshop meetings are conducted and their purpose.

OLD BUSINESS:

- Resolution to adopt Inter-Municipal Park, Recreation and Open Space Plan
Wright explained that the plan is a recommendation only.
Jean Schoch asked what plan, inter-municipal or local, supersedes the other. Wright explained the local plan supersedes. Koplín said it is a matter of compatibility between the two.
- Resident Alex Tamerler read a letter of complaint concerning his development, High Meadows and his desire for a new building inspector. Koplín expressed that the Township should have been informed and it should have been placed on the agenda so that Building Inspector, Michael Smith could be here. Harris said more information is needed before broaching the issue.
- Draft 2010 Budget - Advertised for Adoption on December 17
Discussion took place concerning various items on the budget such as workers compensation, the Pennvest loan, road painting, solicitor fees,

NEW BUSINESS:

- Employee Pension Plan - MMO for 2010
MOTION was made by Wright to accept the Municipal Minimum Obligation for 2010.
Schantz seconded the motion. **Unanimous**
- Authorize Preparations for New Depository Bank
MOTION was made by Wright to authorize preparations for naming Quakertown National Bank as the main depository for Lower Milford funds. Schantz seconded the motion.
William Roy asked if their rating was checked on the FDIC list.
Unanimous
- Fire Company
The Fire Co. has expressed a need for a Clerical Assistant for emergency medical service, requesting the salary come out of the Fire Tax Fund. Also the use of the Township Solicitor to deal with backlogged EMT reports.

The Clerical Assistant would work 10-20 hours per week. The Board discussed whether the clerical salary is a proper use of the Fire Tax Fund. Koplín read the Fire Tax Ordinance to clarify the issue.

- Harris mentioned that benefits for volunteers is being considered by the Fire Co. to help bring volunteers in.

Bill Roy suggested we advertise for volunteers to do the clerical job.

The use of the Solicitor to help with wording to deal with the reports was discussed.

MOTION was made by Wright to authorize the use of the Township Solicitor at the expense of the Fire Company for the purpose of assisting them with wording in order to get their reports, from July 2009 to the present, up to date. Schantz seconded the motion.

Unanimous

Koplin said the motion is mute and they can hire anyone they want if the Township is not paying for it.

- **PENNDOT Turnback Program**

The Township has the opportunity to obtain, from the state, maintenance rights for Chestnut Hill Church Road from Limeport Pike to Churchview Road. The State will pay the Township \$4,000/mile/year to take care of the road portion which is a bit less than one mile. The Township can ask for certain upgrades at PENNDOT's expense before it is turned over to the Township.

MOTION was made by Schantz to do a turnback on Chestnut Hill Church Road between Limeport Pike to Churchview Road. Wright seconded the motion.

Unanimous

- Wright wanted to let the Board of Supervisors know the Recreation and Open Space Board is looking into fundraising projects for the Park. Projects being considered are recycling of electronic computer parts and/or tires.
- Harris announced the Organization meeting is on January 4, 2009. There will not be a Workshop meeting on January 7, 2009.
- Schantz questioned the as-built survey which has been on the agenda but is not tonight. Harris said it hinges on the Fire Tax and
- Harris adjourned the meeting at 9:42 pm.

Respectfully submitted,

Ellen L. Koplin
Township Secretary