

**LOWER MILFORD TOWNSHIP of LEHIGH COUNTY**  
**BOARD OF SUPERVISORS**  
**Thursday, November 19, 2009 at 7:30 p.m.**  
**MINUTES**

Chairman Richard Harris called the meeting to order at 7:34 p.m. Present were Supervisors Arland Schantz and Donna Wright. Also present were Township Manager Ellen Koplin; Township Solicitor Emil Kantra; Public Works Director Richard Kinsey; Treasurer Maureen Kinney; Police Chief John Dondero and approximately 28 others.

The Pledge of Allegiance was said by all.

Public comments were accepted throughout the meeting.

Harris awarded Charles Antler a plaque honoring his 41 years of service in the Public Works Department.

Harris swore in the new part-time police officer Daniel Dieter. Officer Dieter gave a word to the audience on his background.

Carol Hill asked if an effort has been made to inform residents concerning the burning rules. She was informed that soon after the ordinance was passed it was mentioned in the newsletter.

Regular Business:

**MOTION** was made by Schantz to approve the minutes of the October 15, 2009 Board of Supervisors Meeting. Wright seconded the motion. **Unanimous**

**MOTION** was made by Schantz to approve the minutes of the November 5, 2009 Board of Supervisors Workshop as amended.

Schantz asked a question he posed to Cox be added to the minutes. (It will be added to 1<sup>st</sup> paragraph under the Limeport Sewerage Project as follows):

*Schantz asked if there were any strings attached to the PennVest loan. Cox replied that PennVest will not subordinate their loans on sewer(or water) revenues to new lenders. If the Township would have to finance another large project with a public bond offering it could necessitate refinancing of the PennVest loan. He said this should not be a problem considering the size of this project.*

Wright seconded the motion.

**Unanimous**

**MOTION** was made by Wright to accept the Treasurers Report as of October 31, 2009 as follows:

- |                                      |              |
|--------------------------------------|--------------|
| • General Fund                       | \$426,190.00 |
| • Sewer Fund                         | 358.00       |
| • Fire Fund                          | 97,126.00    |
| • Park & Rec. Donation Fund          | 00.00        |
| • Park & Rec. Grant                  | 00.00        |
| • Capital Reserve Fund               | 177,661.00   |
| • Road Projects Fund                 | 351,559.00   |
| • State Liquid Fuels Tax Account     | 49,784.00    |
| • Developer Escrows (Non Twp. Funds) | 41,267.00    |

Schantz seconded the motion.

**Unanimous**

**MOTION** was made by Wright to pay the November 2009 bills. Schantz seconded the motion.

**Unanimous**

Police Business:

The Police Reports were made available to the public.

Public Works Business:

The Public Works Report was made available to the public.

Zoning Business:

The Zoning Report was made available to the public.

Manager's Business:

Manager's report was made available to the public.

Library Report:

The report was made available to the public.

Subdivisions/Land Developments:

There were no new Subdivisions or Land Developments. There was no action due.

Fire Co. Report:

There was no report available. Fire Co. President Lloyd Ohl said the Fire Chief is working on the report.

Old Business:

Debt Act Ordinance- The advertised ordinance names Sovereign Bank as the sinking fund depository in connection with the Sinking Fund. The second advertisement will note a change to Quakertown National Bank instead of Sovereign Bank. Attorney Cox briefly summarized the ordinance.

**MOTION** was made by Wright to adopt Ordinance 115 – Securing the PennVest funding for Limeport Sewerage with the change from Sovereign Bank to Quakertown National Bank. Schantz seconded the motion.

**Unanimous**

As Built Property Survey – Tabled until the meeting in December.

**MOTION** was made by Wright to adopt Resolution 2009-21 accepting Dedication of Ultimate Right-of-Way for Steinsburg Road. Schantz seconded the motion.

**Unanimous**

Authorize Advertising Second Draft 2010 Proposed Budget (this item was postponed until later in the meeting)

Upper Saucon Township - Proposed Official Map and Proposed Ordinance Adopting Official Map will be reviewed and commented upon by the Planning Commission at their meeting in December and will forward their comments to the Board of Supervisors.

New Business:

Historic Society Meeting Location - Wright mentioned the Historical Society has gotten non-profit certification and asked the Board of Supervisors for an official room to keep a cabinet for documents, equipment, artifacts, etc. She suggested the conference room in the Township Building. A letter from the Historical Society was requested stating their request. Also a letter of indemnification will be drafted by Attorney Kantra for the Township. Harris said just 1 or 2 cabinets so that the room may still be used for Township purposes.

**MOTION** was made by Schantz to permit the use of the Township Conference Room and allowing a cabinet to be put therein for their use pending the receipt of a letter of indemnity from the Historical Society. Wright seconded the motion. **Unanimous**

Organization of Township Fall Festival – Wright asked if the Recreation and Open Space Committee could be the primary organizing group for the Fall Festival in the future. Other volunteers will still be needed. Lori Sickenberger spoke for the Recreation and Open Space Board that it is a good use of the R&O Board to run the function.

Schantz asked if the Township staff could organize the festival. Wright said it is too time consuming for staff to handle and that they are already involved enough.

**MOTION** was made by Schantz to authorize the Recreation and Open Space Board to organize the Festival for 2010. Wright seconded the motion. **Unanimous**

Authorize Advertising Second Draft 2010 Proposed Budget (Old Business) – Changes made to the budget were reviewed. *Future consideration of creating a comp time policy, payment of the insurance deductible for non-union employees and looking into other health insurance programs were discussed.*

**MOTION** was made by Schantz to advertise the 2010 Budget. Wright seconded the motion.

**Unanimous**

Announcements:

- Accepting Letters of Interest for Planning Commission, Zoning Hearing Board, Recreation and Open Space Board Positions to be appointed in January 2010
- Township Offices Closed Thursday and Friday, November 26 and 27 for the Thanksgiving Holiday.

Citizens Comments:

Brian Dillman voiced his complaint concerning stormwater runoff from the Township property onto his property. Wright, who looked at the area with Kinsey, agreed that there is a problem which needs to be addressed.

Koplin said some temporary measures have been taken. She also said there are laws governing stormwater and the Township engineer will need to be consulted in the spring, after work on the park is complete. Mr. Dillman was asked to keep the Township informed of how the temporary measures are functioning.

Harris adjourned the meeting at 9:04 pm.

Respectfully submitted,

Ellen L. Koplin  
Township Secretary