

**LOWER MILFORD TOWNSHIP of LEHIGH COUNTY**  
**BOARD OF SUPERVISORS**  
**Thursday, October 15, 2009 at 7:30 p.m.**  
**MINUTES**

Chairman Richard Harris called the meeting to order at 7:32 p.m. Present were Supervisors Arland Schantz and Donna Wright. Also present were Township Manager Ellen Koplun; Township Solicitor Emil Kantra and approximately 18 others.

The Pledge of Allegiance was said by all.

Public comments were accepted throughout the meeting.

Regular Business:

Harris announced an Executive Session held on September 17, 2009 after the Board of Supervisors meeting concerning litigation.

**MOTION** was made by Wright to approve the minutes of the September 17, 2009 Board of Supervisors Meeting. Schantz seconded the motion. **Unanimous**

**MOTION** was made by Schantz to approve the minutes of the October 1, 2009 Board of Supervisors Workshop. Wright seconded the motion. **Unanimous**

**MOTION** was made by Wright to accept the Treasurers Report as of September 30, 2009 as follows:

• General Fund	\$551,619.00
• Sewer Fund	13,859.00
• Fire Fund	96,962.00
• Park & Rec. Donation Fund	8,255.00
• Park & Rec. Grant	24,000.00
• Capital Reserve Fund	176,893.00
• Road Projects Fund	350,240.00
• State Liquid Fuels Tax Account	58,269.00
• Developer Escrows (Non Twp. Funds)	44,363.00

Schantz seconded the motion.

Schantz asked that the sewage expenditures be itemized on a separate report as done previous months by the Bookkeeper/Treasurer, Maureen Kinney. **Unanimous**

**MOTION** was made by Wright to pay the October 2009 bills. Schantz seconded the motion. **Unanimous**

Police Business:

The Police Reports were made available to the public.

Public Works Business:

The Public Works Report was made available to the public.

Schantz mentioned there are signs missing on School House Lane.

Zoning Business:

The Zoning Report was made available to the public.

Manager's Business:

Manager's report was made available to the public.

Subdivisions/Land Developments:

There were no new Subdivisions or Land Developments. There was no action due.

Fire Co. Report:

There was no report available.

Old Business:

**MOTION** was made by Wright to accept the revised final agreement of 10/12/09 with Brandywine Conservancy to prepare a Subdivision and Land Development Ordinance for Lower Milford the terms as specified within the agreement. Schantz seconded the motion. Schantz wants a report from the Planning commission on it. Wright responded the Planning Commission voted to accept with the changes the Board of Supervisors recommended and Planning Commission changes. **Unanimous**

**MOTION** was made by Wright to approve domestic partnership as an allowable insured. Schantz asked for yearly confirmation of status. Wright amended the motion to include: Yearly verification of status to be obtained from each employee. Schantz seconded the motion. 2 - Aye, 1- Nay (Harris) **Motion Carried**

Wright gave a report on the Fall Festival which is \$1,067 under the \$2,000 budgeted amount. The Silent Auction brought in \$2,186 toward the Lower Milford Community Park. Wright gave a special thanks to Shirley Selgrath for all she did in organizing the Silent Auction and donating many of the items.

Selgrath asked to speak to thank all who were of help to her and commended the office staff for their positive attitude.

Don Weinberger, the president of the Lower Milford Residents Association, presented a check toward next year's Fall Festival.

New Business:

Weinberger made a statement to clarify the mission and goals of the Residents Association saying it "was founded to promote and protect the quality of life of the community", and the areas of interest which he listed.

**MOTION** was made by Wright to authorize to advertise the Township's intent to hire a CPA to conduct the 2009 audit. Harris seconded the motion. 2 - Aye, 1- Nay (Schantz) **Motion Carried**

Harris explained the need to fill a place on the Taxpayer Appeals Board formerly held by the late Robert Calhoun who was appointed in 1999.

**MOTION** was made by Wright to appoint Maureen Kinney to the Act 50 of 1998 Taxpayer Appeals Board until the end of 2009. Schantz seconded the motion.

Schantz felt a landowner should be on the Appeals Board, although Kinney owns a house.

Kantra explained to Schantz that all taxes, except Real Estate taxes, are handled by this Appeals Board. Koplín mentioned this board will be defunct in 2012 when the recently formed Tax Collection Committee forms an Appeals Board. **Unanimous**

Correspondence:

- Southern Lehigh Living Memorial Community Park
- Office of the District Attorney to the Lower Milford Police Department
- Lehigh County Authority 2008 Annual Report

Announcements:

- Accepting Letters of Interest for Planning Commission, Zoning Hearing Board, Recreation and Open Space Board and Taxpayer Appeals Board Positions to be appointed in January 2010
- Trick or Treat Night in the Township - Friday, October 30 from 6 pm to 8 pm
- The Draft Hosensack Creek Conservation Plan is available on the Township Website – The Perkiomen Watershed Conservancy is accepting comments until October 30, 2009.

Citizens Comments:

Schoch commented that she did not see the Lower Milford Residents Association on the government website where they list non-profit organizations. Wright responded that they did not go to the federal level, only as far as state non-profit status.

Harris adjourned the meeting at 8:05 pm.

Respectfully submitted,

Ellen L. Koplin  
Township Secretary