

LOWER MILFORD TOWNSHIP
LEHIGH COUNTY, PENNSYLVANIA
BOARD OF SUPERVISORS - WORKSHOP MEETING
THURSDAY, OCTOBER 1, 2009

MINUTES

PRESENT: Richard Harris, Chairman; Donna Wright, Vice-Chair; Arland Schantz, Supervisor; Ellen Koplín, Township Manager; Richard Kinsey, Public Works Dir. and approximately five members of the audience.

- Chairman Harris called the meeting to order at approximately 7:31 pm.

OLD BUSINESS:

- Brandywine Proposal

The review of the new Subdivision and Land Development Ordinance (SALDO) by Cowan Associates from an engineering prospective is estimated at \$7,500. The amount will be budgeted for 2010.

Michael Snovitch, Planning Commission Chair, explained the term “upset costs” as being normal language for non-profit organizations and assured that this is a good, straight forward, commercial contract as reviewed by himself and Attorney Kantra.

The Planning Commission will review the proposal on Monday night 10/5/09. It will be placed on the Board of Supervisor’s October regular meeting agenda.

- Lower Milford Community Park

Kinsey gave an update on the landscaping of the park. Nearly half of the trees have been delivered for planting this fall. Also, a corner of the area where a dirt pile had been will be landscaped to accommodate a picnic area and perhaps a gazebo in the future. The sign was redesigned as suggested at the last meeting, and the new cost will be \$545.

- Drug & Alcohol Testing

Koplín received a response from the Union Representative who said that drug and alcohol testing is subject to bargaining and the contract would have to be re-opened to make any changes.

- EIT Collection Committee Update

Wright read an update memo from Lower Milford Representative Maureen Kinney concerning the EIT Collection Committee. The initial meeting was held on September 17, 2009 where officers were appointed. The next step is to obtain an attorney and form by-laws.

- Animal Control – 2010

Alternatives to Lehigh County Humane Society, for no-kill stray animal control, were considered.

NEW BUSINESS:

- Present First Draft 2010 Budget
The 2010 budget has been drafted and will be discussed at the next workshop.
- Lower Milford Community Park Sign (revisited)
MOTION was made by Wright to order sign for \$545 from Signs and Graphics for the Lower Milford Community Park. Schantz seconded the motion. **Unanimous**
- Health Insurance Coverage - Domestic Partnership
A policy decision on whether to cover the domestic partner of an employee under the Township health insurance plan was discussed. Blue Cross specifies a Domestic Partner description which must be met to obtain coverage. The item will be placed on the 10/15/09 regular meeting agenda.
- Peter Krall Municipal Surplus Consignment Auction
Koplin informed the Board that there are no items that the Township has at this time to be placed on the auction but wanted to make them aware that it is taking place.
- Haase Correspondence re: Orchard Road
Wright read the Haase letter regarding increased truck traffic on Orchard Road. Koplin offered to contact Dan Schantz Farm and Greenhouses regarding a larger sign for the intersection at Orchard Road and School House Lane since most of the truck traffic seems to be going there.
- Notary Services
Koplin asked if the Board wanted to offer the services (unadvertised) of the Township Notary to the public. The Board was in agreement but will wait until January when the 2010 Fee Schedule is adopted.
- Hosensack Creek Conservation Plan
Harris announced that comments for the Hosensack Creek Conservation Plan are due by October 30, 2009.
- Announcements
Wright said this year's Fall Festival was successful with approximately 1000 people in attendance and \$2,115 raised at the Silent Auction.
- Harris adjourned the meeting at 9:04 pm.

Respectfully submitted,

Ellen L. Koplin
Township Secretary