

**LOWER MILFORD TOWNSHIP of LEHIGH COUNTY
BOARD OF SUPERVISORS
MONDAY, JANUARY 4, 2010 AT 7:30 P.M.
ORGANIZATION MEETING
MINUTES**

Present were Richard Harris, Donna Wright, William Roy, Township Solicitor Steve Boell, Township Manager Ellen Koplín, Township Engineer Cheryleen Strothers and approximately 12 others. Richard Harris opened the meeting at 7:30 pm. He asked for a motion to appoint a temporary Chair and temporary Secretary.

MOTION was made by Wright to appoint Richard Harris as temporary Chair. Roy seconded the motion.
Unanimous

MOTION was made by Wright to appoint Ellen Koplín as temporary Secretary. Roy seconded the motion.
Unanimous

The Pledge of Allegiance was said by all.

There were no public comments at this time. Comments were accepted throughout the meeting.

MOTION was made by Wright to appoint Richard Harris as Chair of the Board of Supervisors. Roy seconded the motion.
Unanimous

MOTION was made by Harris to appoint Donna Wright as Vice-Chair of the Board of Supervisors. Roy seconded the motion.
Unanimous

MOTION was made by Wright to appoint Ellen Koplín as Township Secretary. Roy seconded the motion.
Unanimous

MOTION was made by Wright to appoint Maureen Kinney as Township Treasurer. Roy seconded the motion.
Unanimous

MOTION was made by Roy to appoint Emil Kantra as Township Solicitor for 2010. Wright seconded the motion.
Unanimous

MOTION was made by Wright to appoint Emil Kantra as Planning Commission Solicitor for 2010. Roy seconded the motion.
Unanimous

MOTION was made by Roy to authorize the Supervisors to work on Township roads in 2010. Wright seconded the motion.
Unanimous

MOTION was made by Roy to have the Board of Supervisors regular meeting on the third Thursday of the month at 7:30 pm. Wright seconded the motion.
Unanimous

MOTION was made by Wright to set the Board of Supervisors Workshop meetings for the first Thursday of the month at 7:30 p.m. Roy seconded the motion.
Unanimous

MOTION was made by Wright to authorize the advertisement of the meetings. Roy seconded the motion.
Unanimous

MOTION was made by Wright to designate Roy as voting delegate to the 2010 PSATS Convention in Hershey, PA. Harris seconded the motion.

Unanimous

MOTION was made by Roy to appoint Cowan Associates as Township Engineer. Wright seconded the motion.

Unanimous

MOTION was made by Wright to appoint Cowan Associates as Building Code Official and Building Inspector to enforce the PA Uniform Construction Code. Roy seconded the motion.

Unanimous

MOTION was made by Wright designating Quakertown National Bank as depository for Lower Milford Township for 2010. Roy seconded the motion.

Unanimous

MOTION was made by Roy to appoint John Kortvely and Guy Beiber as Township Sewage Enforcement Officers for 2010. Wright seconded the motion.

Unanimous

MOTION was made by Harris to appoint Lowell Linde to the Vacancy Board for 2010. Roy seconded the motion.

Unanimous

MOTION was made by Wright to appoint William Roy as to the Agricultural Security Area Advisory Board. Harris seconded the motion.

Unanimous

MOTION was made by Harris to appoint Gail Linde to the Planning Commission, term to expire on December 31, 2013. Roy seconded the motion.

Unanimous

MOTION was made by Roy to appoint Jared Roberts to the Planning Commission, term to expire on December 31, 2013. Motion was rescinded by Roy.

MOTION was made by Roy to appoint Donna Wright to the Planning Commission, term to expire on December 31, 2013. Harris seconded the motion.

Unanimous

MOTION was made by Roy to appoint Jared Roberts to the Planning Commission for the remainder of a term to expire on December 31, 2012. Wright seconded the motion.

Unanimous

MOTION was made by Wright to accept the resignation of William Roy from the Planning Commission. Harris seconded the motion.

Unanimous

MOTION was made by Wright to appoint Gary Campbell to the Recreation & Open Space Board, term to expire on December 31, 2014. Roy seconded the motion.

Unanimous

MOTION was made by Roy to adopt Resolution 2010-1 appointing William Smith to the Zoning Hearing Board for a 5 year term to expire on December 31, 2014. Motion was rescinded by Roy.

MOTION was made by Roy to adopt Resolution 2010-1 appointing Sheila Quigley to the Zoning Hearing Board for a 5 year term to expire on December 31, 2014 and Denise Holub as alternate to the Zoning Hearing Board for a 3 year term to expire December 31, 2012. Wright seconded the motion.

Unanimous

MOTION was made by Roy to accept the resignation of Howard Shelly from the Zoning Hearing Board. Wright seconded the motion with sincere regret and thanks for years of dedicated service to the township.

Unanimous

MOTION was made by Roy to adopt Resolution 2010-2 appointing William Smith to the Zoning Hearing Board to complete the remainder of a term ending December 31, 2010. Wright seconded the motion.

Unanimous

MOTION was made by Wright to appoint Maureen Kinney as Township interim representative to the Tax Appeals Board pending the decision of the Board regarding the School District. . . . Roy seconded the motion.

Unanimous

MOTION was made by Wright to establish non-union wages for 2010 as follows:

- o Part-time Bookkeeper/Township Treasurer \$19.00/hr.
- o Part-time Administrative Assistant 15.50/hr.
- o Director of Public Works/Zoning Officer & Planning Admin. 48,410/salary
- o Township Manager/Township Secretary 62,800/salary
- o Police Chief 56,500/salary
- o Police Officer, Part-time 15.00/hr.
- o Police Officer, Full-time 22.00/hr.
- o Public Works Dept. (2008-20012 union contract)
 - Equip. Operator/Maint. Person 20.25/hr.
 - Laborer 14.39/hr.

Roy seconded the motion.

Unanimous

MOTION was made by Roy to establish reimbursement for employees using their personal vehicle for township business at the IRS rate. Wright seconded the motion.

Unanimous

MOTION was made by Wright to appoint Paul Bauer as Earned Income Tax Officer for Lower Milford Township, Southern Lehigh School District. Roy seconded the motion.

Unanimous

There were no citizen comments.

Harris adjourned the Organization meeting at 8:04 pm.

WORKSHOP MEETING MINUTES

Harris called the Workshop Meeting to order.

Cheryleen Strothers of Cowan Associates answered questions concerning the Sewerage Contract.

MOTION was made by Roy to award the Electrical System portion of the Limeport Sewerage Contract to Barry J. Hoffman Co., Inc. at \$83,560. Wright seconded the motion.

Unanimous

MOTION was made by Wright to award the Base Contract for the Limeport Sewerage to J.L. Watts Excavating at \$840,299. Roy seconded the motion.

Unanimous

MOTION was made by Wright to award the Plumbing and Heating portion of the Limeport Sewerage Contract to Dual Temp Co., Inc. at \$49,985. Roy seconded the motion.

Unanimous

MOTION was made by Roy to award the Sewer Sand Filter Collection System portion of the Limeport

Sewerage Contract to Wexcon, Inc. at \$575,257. Wright seconded the motion.

Unanimous

Announcements:

- Board of Supervisors Regular Meeting 1/21/10
- Auditors Organization Meeting 1/5/10
- Recreation & Open Space Board Meeting 1/6/10
- Planning Commission Meeting 1/11/10
- H1N1 Vaccine Clinic Information (see back table)

Harris adjourned the meeting at 8:12.

Respectfully submitted,

Ellen L. Koplin
Township Secretary